



Annual General Meeting

2022

1. LETTER OF NOTICE

11th February 2022

Dear **Members**

Please accept this as formal notice of the Annual General Meeting of **The Gap Football Club Inc.**

The meeting will be held at **1pm, 25 Glen Affric St, The Gap** on **Sunday 20 March, 2022** at the **Clubhouse, 25 Glen Affric St, The Gap.**

Please find the following:

- A draft AGM agenda
- Minutes from the **2021 The Gap Football Club Inc** AGM
- A Board nomination form

If members wish to place any additional items on the agenda, please contact **Samantha Stream, Club Secretary** on secretary@gapfootball.org.au by 5pm Saturday 26th February 2022, with the details of the agenda item/s that you would like to include.

The Gap Football Club Inc Board and staff look forward to seeing you at the AGM. Please contact **Samantha Stream, Club Secretary** on secretary@gapfootball.org.au if you have any queries.

Kind Regards,

Bec Anderson
President



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2. AGENDA

1. Welcome
2. Acknowledgement of Country
3. Attendance and apologies
4. Confirmation of minutes of the previous AGM and any other General, Special or Extraordinary Meetings held
5. Presentation of the President's report
6. Presentation of the Treasurer's report and audited financial statements
7. Appointment of auditor for **2022**
8. Nomination and/or election of Board members
9. Close



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3. BOARD NOMINATION FORM

Nominee details

Please insert the details of the person you would like to nominate to be part of **The Gap Football Club Inc** board of directors.

Full name			
Address			
Phone		Mobile	
Email			
Please provide a brief summary about what skills and experience the nominee will bring to the The Gap FC Board of directors.			
Consent provided by the nominee			
Name of nominee			
Signature		Date	

Nominator details

As a current member of **The Gap FC**, please insert your contact details to validate the nomination.

Full name			
Address			
Phone		Mobile	
Email			
Signature		Date	

Nominations must be posted, faxed, emailed or hand-delivered to: **Secretary@gapfootball.org.au**
Before **Sunday 6th March 2022**




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4. BOARD CANDIDATES PROFILE

Full name	
Occupation	
Skills and experience of candidate	
Reasons for nomination	

Full name	
Occupation	
Skills and experience of candidate	
Reasons for nomination	

 **Note**
*This information will be distributed at the AGM. Please ensure that private information is not disclosed in this document**